



# Native Child and Family Services of Toronto

Native Child and Family Services of Toronto is an Indigenous, community controlled multi-service agency. Our mission is to provide support, ensure safety and enhance the quality of life for Indigenous families, children, and youth within the greater Toronto area. Our agency works within a holistic framework, which builds on individual and family strengths, and engages clients as partners in identifying issues and their solutions.

## Child and Family Wellbeing Support Worker (2 Positions)

Classification: Contract Full-Time (1 Year)  
Hours: 35 hrs/wk.

Rate: \$21.68- \$28.29 / hr  
Location: 30 College St. Toronto

### Position Summary

Under the direction of the Supervisor, Child and Family Wellbeing, the Child and Family Support Worker will:

- Provide support to Child and Family Wellbeing Workers with respect to families and Children on their caseloads.
- Assist workers with placement of children by accompanying them and by handling instrumental and supportive tasks.
- Assist workers with home visits, when required.
- Arrange appointments for children and family members.
- Arrange transportation for children and families to attend visits, appointments or court. Alternatively may transport children to visits or appointments.
- Participate and carry out supervision of family visits as scheduled, and complete documentation as required.
- Provide child care assistance during sessions with clients, when necessary.
- Research and obtain information on various community programmes, resources and services for Case Management needs of families.
- Search file recordings to collect and retrieve reports and letters.
- Performs other tasks as required.

### Qualifications

- Post-secondary diploma in the human services field (CYW, SSW etc.).
- 1-2 years of relevant experience.
- Alternatively, an equivalent combination of education and experience working with Aboriginal peoples in a social services setting may be considered.
- Valid Ontario Drivers licence and daily access to a vehicle.
- Pass a vulnerable police records check
- Knowledge of First Nation, Inuit and Metis culture in an urban environment.
- Knowledge of family dynamics and child development.
- Knowledge of the Child and Family Services act, and child protection processes and responsibilities.
- Excellent organizational, oral/verbal/written communication and computer skills.
- Demonstrated ability to negotiate and problem solve.
- Professionalism, initiative and respect for confidentiality.
- Ability to work independently with flexible hours and travel.

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If you are interested in this job opportunity, please apply by email on or before **June 23, 2017**  
[hrrcfst@nativechild.org](mailto:hrrcfst@nativechild.org) quoting reference number **#17-06-03**

Selection Process: The position will be filled through a review of submissions and resulting interview process. We thank you for your interest, however, only those applicants selected for an interview will be contacted.  
E-mail responses only. No phone calls, please.

NCFST is committed to staffing a workforce representative of the Aboriginal population we serve. We encourage First Nation, Metis and Inuit applicants to apply and please self-identify in their cover letter.